



4th PACIFIC REGIONAL CONFERENCE ON DISABILITY

Tanoa International Hotel, Nadi, Fiji
16th - 20th February 2015

ADMINISTRATIVE NOTE

Meeting venue

Tanoa International Hotel
Votualevu Road,
Namaka
Ph: (679) 672 0277
Fax: (679) 6720 191
Email: reservations@tanoahotels.com

Logistic

For all logistics enquiry, please contact the Pacific Disability Forum Finance & Administration Manager, Bimal Narayan on (679) 8901725 and (679) 7082938.

FULLY FUNDED PARTICIPANTS

Accommodation

Participants will be accommodated at the **Tanoa International Hotel**. PDF will pay for the accommodation directly. Breakfast is included in the accommodation rate. Dinner is not included in the accommodation; therefore, your dinner component will be included in your per diem. It is the responsibility of all participants to settle personal expenses (such as telephone calls, internet, laundry and meals) charged to your hotel room at the time of your check-out.

Per diem

A daily subsistence allowance (DSA) is provided for this conference which will cover the cost of dinner and incidentals during the event. Please note that on conference days, morning/afternoon tea and lunch is provided and therefore your DSA will exclude lunch component on those days. Note that the DSA also includes an incidental allowance to cover expenses like phone calls, laundry and local transport and any other expenses. No other reimbursement will be done by PDF and contact Bimal Narayan for any clarification.

All PDF sponsored participants are to collect their per diem from the ANZ Bank arrival lounge and all Fiji fully funded participants are to collect their allowance from Bimal at the Tanoa International Hotel.

Pacific Disability Forum
Ground Floor, Kadavu House, Fiji
P O Box 18458, Suva, Fiji
Telephone: (679) 3312 008
Facsimile: (679) 3310 469
www.pacificdisability.org

Boarding Passes

Please be advised that all international PDF fully funded participants are to hand in your boarding passes to Bimal Narayan.

SELF FUNDED PARTICIPANTS**Accommodation**

Participants will be accommodated at the **Tanoa International Hotel, Tokatoka Resort Hotel and Trans International Hotel**. It is the responsibility of all participants to settle all bills charged to their rooms including telephone calls, internet, laundry, bar, meals and accommodation. All bills to be settled upon check out. Please check with Bimal Narayan if you have paid for your accommodation in advance to PDF.

ALL PARTICIPANTS**Conference Venue**

All events will be held at the Tanoa International hotel. Most events will be held in the main conference room, with concurrent sessions held in Talei Room, Tanoa Room 1, Boardroom and the Main conference room. Contact PDF Secretariat desk for further information.

Conference Registration

Registration will be open outside the main conference room at these times:

- 4:00pm to 6:00pm Sunday
- 7:30 to 8:45am Monday, Tuesday and Wednesday

Concurrent Sessions

Please **ensure** that you are registered for the concurrent sessions also during your registration. Session information as below;

Wednesday 18 February, 2.00pm

- Samoa Integrated Mobility Device Service project - Mr Ray Mines, Motivation Australia
- Economic Empowerment - CBM Australia
- Inclusive Education for Exceptional Individuals” A Pacific Perspective” - Mr. John Rombo, Special/Inclusive Education Coordinator, University of the South Pacific
- Ms Raijeli Bulatale (Manager, Disability Resource Centre, University of the South Pacific)
- Whaia te ara tika - Following a pathway that will help your organisation to realise its full potential - Chrissie Cowan, Ngāti Kāpo O Aotearoa Inc

Thursday 19 February, 2.00pm

- Education for All-Vision Impairment - Dr James Aiwa (President, ICEVI Pacific)
- Meeting the needs of Indigenous people with disabilities in a post colonial environment - Mr Damian Griffis (CEO, First Peoples Disability Network, Australia)
- Accessible ICT in the Pacific - Ms Gunela Astbrink
- Inclusive Education Research - Representative from Queensland University

Display area

Displays will be provided and any organisations interested to take up a display space will pay a fee of FJD\$100 a day to display/sell their merchandise. There will be no selling of food at the conference venue or within Hotel area.

Airport transfer

Airport transfers to and from Nadi Airport/Tanoa International Hotel/Nadi Airport will be arranged. If travelling by Taxi from Nadi Airport to the hotel it will cost approx. FJD\$10

Medical Emergency

For any medical emergency, Tanoa International Hotel has an on call doctor at all times and you may contact the hotel reception for any emergency and keep the PDF team informed always.

Weather

The temperature in Nadi ranges from 25°C to 34 °C. Expect warm nights for the month of February. November to April is hurricane season in Fiji

Language

Almost everyone in Fiji speaks English as it is the official language but the local language is Fijian and Hindi. Attached are some basic Fijian words for easy interaction.

Currency

Fiji currency is FJD but all major currency is accepted and can be converted to FJD at any of the following Banks in Namaka, Nadi; Bank of South Pacific (BSP), Westpac Banking Corporation (WBC), Australia & New Zealand Banking Group Ltd (ANZ). There is also an ANZ Bank at the Nadi airport arrival lounge.

Shopping Centre

The nearest shopping centre, New World Supermarket is located 2minutes away from the Tanoa International Hotel whilst Nadi town is located 15minutes from the Tanoa Hotel.

PDF contact

PDF Secretariat office
Ground floor, Kadavu House, Suva, Fiji
Tel: (679) 3312 008/8901725/7733070
Email:accounts@pacificdisability.org or
executive@pacificdisability.org

Pacific Disability Forum
Ground Floor, Kadavu House, Fiji
P O Box 18458, Suva, Fiji
Telephone: (679) 3312 008
Facsimile: (679) 3310 469
www.pacificdisability.org

Basic Fijian word

English	Fijian
good morning	ni sa yadra (ni sah yan dra)
hello!	bula*(mbula)
goodbye	ni sa moce (ni sa mothey)
please	Kere kere (Kery)
excuse me	tulou (too low)
yes	io(ee-o)
thank you	vinaka (vee naka)
no	seqa (senga)
eat	kana (kana)
village	koro
lady	marama
mister	turaga (tu rang ah)
little	vaka lailai (vaka lie lie)
plenty	vaka levu (vaka ley vu)
quickly	vaka totolo (vaka toe toe lo)
house	vale/bure (valey/mburey)
toilet	vale lailai (vale lie lie)
come	lako mai (la ko my)
go	lako tani (la ko tanee)
bring	kauta mai (ka ou tah my)
one more	dua tale (ndua ta lay)
one	dua (ndua)
two	rua
what is this	na cava oqo (na thava on go)
drink	gunu (goo noo)
coconut	niu (new)
I want	au vinakata (aoo vina kahta)
church	vale ni lotu (vahle nee lohtoo)
shop	situa (seetoah)